

THE SHRIVER CENTER AT UMBC

PRACTICUM 096: COMMUNITY SERVICE & LEARNING Fall 2019 SYLLABUS

SERVICE-LEARNING & COMMUNITY ENGAGEMENT VISION

The Shriver Center's Service-Learning & Community Engagement (SLCE) program seeks to create space and pathways in which students, faculty, and staff deepen understanding of community needs and assets and develop relations with community partners to bring about positive, systemic change.

UMBC's academic excellence and inclusive culture encourages thoughtfulness about one's role in this global community. Authentic partnerships have the capacity to address community needs through structured involvement and discourse with a social justice lens. The SLCE program collaborates with UMBC students, faculty, and staff to engage with the community. These collaborative experiences create opportunities to pursue passion with purpose and connect curiosity with compassion.

COURSE DESCRIPTION

As part of your enrollment in a Shriver Center service-learning placement, **you will be enrolled in PRAC 096**, a zero-credit, Pass/Fail course. This provides a record of your participation in a University sanctioned service-learning opportunity. Students who meet all of the requirements listed below will earn a Pass (P) grade in the Practicum, including a notation on their transcripts. **Students who fail to meet the requirements of the Practicum by the posted deadlines will earn a Fail (F) grade. Incomplete (I) grades will not be granted unless specifically requested by the student prior to the last day of classes (Tuesday, December 10) and are assigned at the discretion of the student's designated Service-Learning Coordinator.** Please talk to a Program Coordinator if you have any questions.

NOTE: LAST DAY TO DROP A COURSE W/O A GRADE OF "W" Wednesday, September 11
LAST DAY TO DROP FROM INDIVIDUAL COURSES WITH A GRADE OF "W" Tuesday, November 12

APPLIED LEARNING THROUGH SERVICE

"Service-Learning is a form of experiential education in which students engage in activities that address human and community needs together with structured opportunities for reflection designed to achieve desired learning outcomes." (Dr. Barbara Jacoby, *Service-Learning in Higher Education*, 1996) Accordingly, key principles of Service-Learning are reflection and reciprocity.

The Student Learning Outcomes for Practicum 096: Community Service & Learning are:

- Increase awareness of community assets and needs
- Enhance sense of civic responsibility
- Strengthen critical thinking/problem-solving skills through critical reflection
- Increase self-confidence and competence
- Promote leadership development
- Explore skills needed to advocate for self and others

096 Practicum Task	Due date
Complete Blackboard Orientation Quiz	BEFORE you begin at your service site (no later than Friday, September 20)
Participate in 3-5 hours of community service per week , for approximately 30 hours per semester (unless otherwise indicated). Students are expected to attend their site weekly and consistently.	Tuesday, December 10
Complete Service-Learning Expectations and Learning Objectives Form with your Service-Learning Coordinator or service site supervisor. Access form here: http://shrivercenter.umbc.edu/096-community-service-learning-practicum/	Friday, September 20
Complete the " Intern Success Practicum Goals " section on UMBCworks <ol style="list-style-type: none"> 1. Log into your UMBCworks account, and click the "My Account" tab on the left hand side, and select "Exp. Learning" 2. Your Fall 2019 service site information will be listed. Click the "edit" button shown under your current service entry. Be sure to fill out all the information marked with a red asterisk. 	Friday, September 20
Access here: http://www.careers.umbc.edu/umbcworks .	

<p>Complete All Service-Learning Reflection Questions on Blackboard. Responses must be a minimum of 300 words in length.</p> <ul style="list-style-type: none"> • Students must click "SUBMIT" for their entry to be received and for full credit to be given. Clicking "SAVE" will not submit the entry to Blackboard, and no credit can be given for these entries. • To ensure that your question has been submitted correctly, click on "My Grades" in Blackboard. These icons represent the status of your submission: <p>REFLECTION QUESTIONS WILL CLOSE EVERY SUNDAY, AS NOTED</p> <p>Other Information:</p> <ul style="list-style-type: none"> • Check mark: You have successfully completed the Survey (both Pre and Post). You will be asked to include your name, and a check mark will be received upon completion instead of a point value. • Green exclamation point: You have successfully "SUBMITTED" your Blackboard response. If the entry meets the length requirements (minimum of 300 words), you will receive full credit for this response after it is graded. • Clipboard: You have "Saved" your response but NOT submitted it to Blackboard. No credit will be given to "SAVED" responses. Return to your response, open it, and click "SUBMIT." 	<p>Complete Pre Survey in Blackboard no later than Sunday, March 3, 2019 by 11:55pm</p> <p>Question 1: Sunday, October 06 by 11:55pm</p> <p>Question 2: Sunday, November 10 by 11:55pm</p> <p>Question 3: Sunday, December 08 by 11:55pm</p> <p>Complete Post Survey in Blackboard no later than Sunday, December 08 by 11:55pm</p>
<p>Attend 2 Reflections Sessions.</p> <p>If you serve at a "Student Coordinator Led Site," then you will complete these reflections with your Site Team.</p> <p>If not, you will need to attend two sessions from 3 series that are facilitated by Service-Learning staff. Each session within a series will be the same workshop. Each student must attend two reflection sessions from different series.</p> <p>If you do not attend two sessions and are not at a "Student Coordinator Lead Site" you must complete an Alternative Reflection Assignment. This will be sent out during the semester from the S-L Staff.</p>	<p>Series One Dates:</p> <ul style="list-style-type: none"> • Monday, October 28: 12-1pm - PUP 107 • Wednesday, October 30: 12-1pm - PUP 107 <p>Series Two Dates:</p> <ul style="list-style-type: none"> • Monday, November 11: 12-1pm - PUP 107 • Wednesday, November 13: 12-1pm - PUP 107 <p>Series Three Dates:</p> <ul style="list-style-type: none"> • Monday, November 25: 12-1pm - PUP 107 • Wednesday, November 27: 12-1pm - PUP 107
<p>Complete Self Evaluation and Site Evaluation on UMBCworks. http://www.careers.umbc.edu/umbcworks</p> <ol style="list-style-type: none"> 1. Log into your UMBCworks account, and click the "My Account" tab on the left hand side, and select "Exp. Learning" 2. Your Spring 2019 service site information will be listed. Click the "Site Evaluation" and "Self Evaluation" buttons shown under your current service entry. Be sure to fill out all the information marked with a red asterisk. 	<p>Tuesday, December 10</p>
<p>Submit Service-Learning Time-Sheet as a record of service hours. Access time-sheet: http://shrivercenter.umbc.edu/096-community-service-learning-practicum/</p>	<p>Tuesday, December 10</p>

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Each student participating in service-learning will have a staff liaison to answer questions and hold discussions about your site involvement. Please read the following information about how we as Shriver Center staff seek to support you.

STUDENT DISABILITY SERVICES (SDS)

UMBC is committed to eliminating discriminatory obstacles that may disadvantage students based on disability. Services for students with disabilities are provided for all students qualified under the Americans with Disabilities Act (ADA) of 1990, the ADA of 2009, and Section 504 of the Rehabilitation Act who request and are eligible for accommodations. The Office of Student Disability Services (SDS) is the UMBC department designated to coordinate accommodations that would allow for students to have equal access and inclusion in all courses, programs, and activities at the University.

If you have a documented disability and would like to request academic accommodations, please refer to the SDS website at sds.umbc.edu for registration information and to begin the process, or alternatively you may visit the SDS office in person in the Math/Psychology Building, Room 212. For any questions or concerns, you may contact us through email at disAbility@umbc.edu or phone at (410) 455-2459.

If you require accommodations for this class, please make an appointment to meet with the instructor to discuss your SDS-approved accommodations.

TITLE IX DISCLOSURE OF SEXUAL MISCONDUCT, CHILD ABUSE OR NEGLECT

As an instructor, I am considered a **Responsible Employee**, per [UMBC's Policy on Prohibited Sexual Misconduct, Interpersonal Violence, and Other Related Misconduct](http://humanrelations.umbc.edu/sexual-misconduct/umbc-resource-page-for-sexual-misconduct-and-other-related-misconduct/) (located at <http://humanrelations.umbc.edu/sexual-misconduct/umbc-resource-page-for-sexual-misconduct-and-other-related-misconduct/>). While my goal is for you to be able to share information related to your life experiences through discussion and written work, I want to be transparent that as a Responsible Employee I am required to report disclosures of sexual assault, domestic violence, relationship violence, stalking, and/or gender-based harassment to the University's Title IX Coordinator.

As an instructor, I also have a mandatory obligation to report disclosures of or suspected instances of child abuse or neglect (www.usmh.usmd.edu/regents/bylaws/SectionVI/VI150.pdf).

The purpose of these reporting requirements is for the University to inform you of options, supports and resources; **you will not be forced to file a report with the police**. Further, you are able to receive supports and resources, even if you choose to not want any action taken. Please note that in certain situations, based on the nature of the disclosure, the University may need to take action.